

What is the Register of Consultants?

The Maricopa County Register of Consultants is an approved list of Consultants who desire to perform specific categories of work for the County in accordance with the Article 5 Code. In addition, these Consultants have provided evidence of their professional qualifications to perform the tasks related to the category within which they desire to be considered.

Maricopa County will use the Register of Consultants to select Consultants for consulting work \$250,000 or less. No public notification is required for consultant contracts of \$250,000 or less provided a current and applicable register exists and a Consultant is selected from the register.

Interested Consultants may submit or update their Consultant Register Application at any time.

Categories of Registers:

Architect

Engineers, by discipline

Appraisers

Geologists

Archaeologists

Other categories may be added at the discretion of the County Engineer.

Using County Agencies

The following County department/districts will be using the Consultant Register:

Community Development

Maricopa County Department of Transportation

Environmental Services

Facilities Department

Flood Control District of Maricopa County

Housing

Infrastructure Planning and Development

Maricopa County Stadium District

Maricopa Integrated Health System

Parks and Recreation Department

Solid Waste Management

Minority and Women-owned Business Enterprise Certification

The Maricopa County Minority and Women-Owned Small Business Enterprise Program certification process and the Certified Business Directory are separate of the Consultant Register. Minority and Women-Owned Small Business Enterprise firms are highly encouraged to seek certification for the Maricopa County Minority and Women-Owned Small Business Enterprise (M/WSBE) Program. If you have questions about Maricopa County M/WSBE program policies or if you require further information about M/WSBE certification, visit our website at www.mcdot.maricopa.gov/AdmProc/dmw.htm or call (602) 506-8647.

Typical Consultant Services Contract Assignments

Studies/Reports/Investigation/ Programming	Feasibility, planning or programming studies; evaluations; materials testing and analysis/ interpretations; reports; investigations; site/ building functional programming; forensic investigations; field work; organizational plans; plan review; permitting assistance; etc.
Design	Project-specific design and construction documentation preparation; may be followed by post-design services.
Construction Administration	Construction engineering/administration and inspection; materials testing and analyses; construction surveying; contract administration; claims resolution; construction observation; remediation observation; warranty-phase services.
Project Management	Management of several projects within a countywide or department-wide program (typically includes planning, design and construction phases).
Full-Service	Planning, design and construction administration services.
Miscellaneous	Generally reserved for smaller or non project-specific assignments; miscellaneous work; technical assistance.

Types of Contract Experience

Project-Specific	Contract extends through known phases of a designated project, with well-defined service requirements.
Annual/On- Call/Emergency/Term	Term contract, for a stated time period; may encompass any or all of the above stated contract assignments.
Improvement Districts	Contracts with Maricopa County Improvement Districts.